



Town of Washington

Vilas County, Wisconsin

Minutes

April Board Meeting: Tuesday, April 20, 2021

Board Members Present: Jim Egan –Chairman, Art Granat –Supervisor, Carole Linn –Supervisor, Katie Hayes –Treasurer, Michele Sanborn –Clerk. There were also (12) other people in attendance.

1. **Call to order:** Meeting called to order immediately following the town annual meeting, 7:01pm
2. **Verification of Postings:** Clerk verified that the agenda was properly posted at the Wild Eagle Corner Store, MJ's Wayside, the Town Hall and on the Town's website. Local news media were notified more than 24 hours in advance.
3. **Approval of the Agenda to be discussed in any order at the discretion of the Chairman:** Motion Granat, seconded Linn, all voting aye, approved.
4. **Approval of previous meeting minutes:** Motion Linn to approve minutes from March 1, 2021 meeting and Special Town Board Meeting April 7, 2021, seconded Granat all voting aye, approved.
5. **Treasurer's Report:** Treasurer presented March report.
6. **Town Foreman Report:** Paul said road limits went on March 20th and came off on April 19th. The sledding hill has closed, Smokey the bear sign has been brought out of hibernation, sweeping of town roads is almost complete except out east of town where limits are still on, windstorm damage cleaned up, new thermostat installed at town hall, new heater in place at town shop, sand pile has been covered, maintenance work on trucks, new toilet in town shop and buoys are ordered and should be placed 2nd week in May.
7. **Adoption of Chapter 14: Notice of Public Records of Access:** Required by law to adopt a public records access policy. Motion Linn to adopt Chapter 14: Ordinance Adopting Notice of Records Access, seconded Egan, all voting aye, approve. (See Attachment A)
8. **Approval of Driveway Permit:** New driveway permit application developed to outline the procedure for obtaining a permit. Fee was discussed. Motion Egan to adopt the driveway permit with a cost of \$50, seconded Granat, all voting aye, approved.
9. **Update on Adopt-A-Road Program:** Ann Shapiro has agreed to coordinate the Adopt-A-Road program. Linn anticipates meeting with Ann soon to begin reinstating the program. Discussion was held on necessary supplies including bags, vests and men at work signs for cleanup crews. New adopt a road signs cost \$48.50 per sign. Adopt-A-Road brochures will be placed at the transfer station.
10. **Brush Site Opening Date:** Motion Granat to open brush site on May 1st, seconded Linn, all voting aye, approved. Brush site will be open from 4pm Friday to 6am on Mondays beginning May 1st.

11. **Discussion on American Recovery Plan Act (ARPA):** Projected amount is \$147,584. What the funds can be used for is limited but includes Covid related expense and broadband infrastructure.
12. **Town Clerk Recruitment:** Ken Anderson is in favor of combining the Clerk/Treasurer position and changing it to appointed. Board is not interested in combining the positions at this time. Sanborn will write a job description for a deputy clerk and post it on the clerk list and send out an e-news notification.
13. **Discussion on Vilas County Emergency Management Plan:** Granat suggested that Sherry Congleton, from Vilas County Emergency Management, attend the May board meeting to review the towns emergency plan to see if changes might be necessary.
14. **Approval of Variances:** The Land Use Committee met to discuss 3 variance requests:
 - a. 4252 Chain O'Lakes Rd: Request was denied by the Land Use Committee as there are already two driveway entrances into the property.
 - b. 3704 Chain O'Lakes Rd: Motion Egan to approve variance of 45 ft from center of Chain O'Lakes Rd, seconded Linn, all voting aye, approved.
 - c. 1610 Rangeline Rd: Motion Egan to approve variance of 46 ft from center line of Rangeline Rd, seconded Granat, all voting aye, approved.
15. **Discussion on North Military Rd:** North Military Rd is in poor condition. Board will seek out grant funds to help pay for the repairs.
16. **Transfer Station Hiring:** Croyden will return beginning April 30th to help with the busy summer crowds.
17. **Town Hall Window Coverings:** Egan is pricing out blinds for the windows. Expected to cost approximately \$1,200.
18. **Farewell to Keith Numrich:** Thank you for your years of service! Keith has agreed to consult on future road maintenance.
19. **Topics for Town E-News:** Brush site and driveway permit
20. **Approval of bills:** Motion Egan to approve bills as presented, seconded Linn, all voting aye, approved.
21. **Adjournment:** Motion Linn, seconded Granat meeting adjourned 8:05pm

Michele Sanborn~ Clerk
Approved: _____