



# Town of Washington

Vilas County, Wisconsin

## Application for Short Term Rental License (FOR USE WITH INITIAL AND RENEWAL APPLICATIONS) *Renewal Applications Due Annually by May 15<sup>th</sup>*

*Please Print Legibly or Type*

Owner of Property: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mailing Address - Owner: \_\_\_\_\_  
 Email Address - Owner: \_\_\_\_\_  
 Business/Rental Name: \_\_\_\_\_  
 Business/Rental Mailing Address: \_\_\_\_\_  
 Rental Location Address: \_\_\_\_\_  
 On-Site/Marketplace Manager Name: \_\_\_\_\_  
 On-Site/Marketplace Manager Contact Telephone: \_\_\_\_\_  
 Wisconsin Seller's Permit Number: \_\_\_\_\_  
 Business Telephone Number: \_\_\_\_\_ Number of Units for Rent: \_\_\_\_\_  
 Insurance Carrier: \_\_\_\_\_ Policy Limits: \_\_\_\_\_

*I hereby certify that the information provided above is true and correct.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_

### Complete and return this application with the following:

1. WI Sellers Permit
2. Vilas County Tourist Rooming House License
3. Site Plan of Parcel Illustrating Designated Parking Spaces
4. Proof of Insurance/Certificate of Coverage
5. Proof of Annual Fire Inspection
6. Application Fee: Initial \$250.00 / Renewal \$150

- Pursuant to Town of Washington Code of Ordinances Chapter 21: Short- Term Rental Licensing Ordinance, all Quarterly Room Tax Reports need to be filed with the Town Treasurer and tax paid to obtain a Renewal License.

TO: TOWN OF WASHINGTON TREASURER  
 PO BOX 1373  
 EAGLE RIVER, WI 54521

For Town Use Only

Date Issued: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Signed: \_\_\_\_\_ Treasurer, Town of Washington