



# Town of Washington

Vilas County, Wisconsin

## Driveway Permit Application

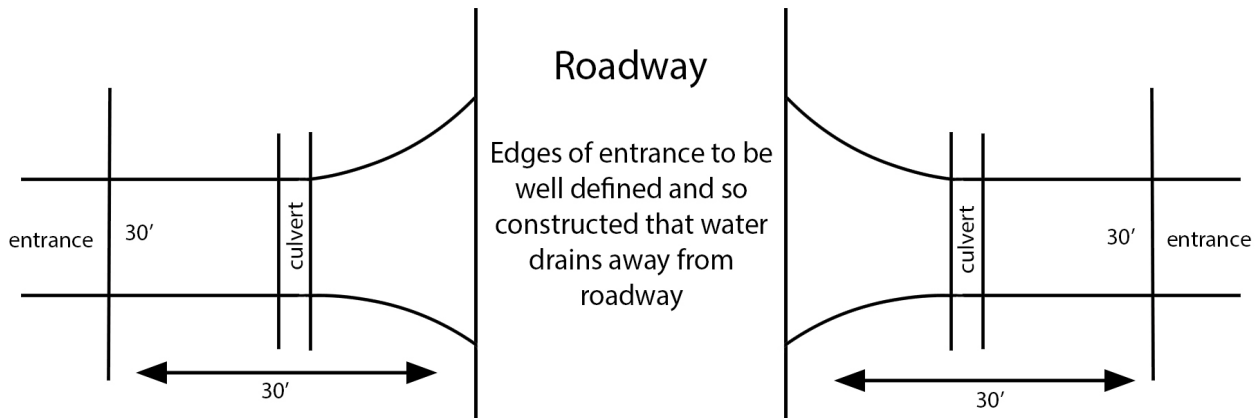
### Instructions:

1. Complete this application form.
2. Contact the Town Foreman at [townshop.townofwashington@gmail.com](mailto:townshop.townofwashington@gmail.com) or by phone at 715-477-2024 to schedule an on-site visit. Bring this form to the on-site visit.
3. Following approval at the on-site visit, return this form and the required fee via mail to the Town Clerk at 2301 Town Hall Rd. The approved driveway permit will be returned to the applicant after processing by the Town Clerk.
4. The fee is \$50.00
5. For questions call the Town Clerk at 715-479-8886.

Applicant Information		
Applicant Name:		
Mailing Address:		
City:	State:	ZIP Code:
Phone:	Email:	
Location Information		
Property Address or Parcel ID:		
Description of Proposed Work		
Driveway Surface:	<input type="checkbox"/> Gravel	<input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete
Width of driveway at street opening: _____ feet		
Width of driveway at property line: _____ feet		
Drainage structure required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, culvert: Length _____ feet	Diameter _____ inches	Material
Other Information		
Name of contractor performing work:	Phone:	
Estimated start date:	Estimated completion date:	

## General Requirements

1. The entire cost of the driveway/culvert construction shall be the obligation of the applicant.
2. The applicant, his successor, or assignee agrees to hold harmless the Town of Washington, its agents and employees, against any action for personal injury or property damage sustained by reason or exercise of this permit.
3. The applicant shall make the installation without jeopardy to or interference with traffic using the roadway.
4. Fill shall be made over culverts so that culvert ends are free and the ends shall be riprapped or sodded to prevent fill material from spilling into the ditch and plugging the culvert.
5. The driveway shall be designed and constructed in such a manner to prevent erosion and runoff of soil and gravel onto the town roadway.
6. The applicant shall keep the driveway culvert free of debris and other obstructions in order to provide proper drainage along the roadway.
7. Maintenance and upkeep of the driveway and culvert in the Town right-of-way shall be the responsibility of the applicant.
8. If at a later date the Town of Washington Highway Department deems it necessary to have a culvert at this entrance, this will be done at the Highway Department's request and at the owner's expense.
9. Roadway surfaces, shoulders, ditches and vegetation disturbed shall be restored to equivalent or original condition by the applicant.
10. The applicant is responsible for damage to the road edge caused by construction.
11. The driveway shall be designed and constructed to provide adequate access for emergency vehicles.
12. Work shall be carried out in a manner satisfactory to the Town of Washington Highway Department and in compliance with the requirements of this permit.



<b>Signature</b>	
The undersigned and designated applicant requests permission to construct the driveway heretofore described on Town right-of-way and agrees to construct the driveway in accordance with the description contained herein, and to abide by the general requirements and location design and construction requirements set forth in this permit application.	
<b>Signature of Applicant:</b> _____	<b>Date:</b> _____

<b>FOR OFFICE USE ONLY</b>	
The foregoing application is hereby approved and permit issued by the Town of Washington subject to full compliance by the applicant with all provisions and conditions of this permit application.	
<b>Driveway Construction Approved</b>	<b>Fees</b>
Name: _____	Fee received: \$ _____
Title: _____	Date issued: _____
Signature _____	Permit #: _____
Date: _____	Clerk Signature: _____