

Town of Washington

Office of the Clerk ~ Michele Sanborn ~2160 Pinewood Dr ~ Eagle River WI 54521 ~ 715-479-1669

Minutes

Town Board Meeting: Monday, June 5, 2017

Present: Jim Egan~ Chairman, Keith Numrich -Supervisor, Carole Linn- Supervisor, Katie Hayes~ Treasurer, Michele Sanborn- Clerk. There were also (7) other people in attendance.

1. Call to order : Meeting was called to order 5:15pm
2. Pledge of Allegiance: recited by all
3. Approval of the agenda: Motion Linn to approve the agenda to be discussed in any order, seconded Numrich, all voting aye, approved.
4. Approval of the previous minutes: Motion Numrich to approve minutes from May 1, 2017, seconded Linn, all voting aye, approved.
5. Town Foreman Report: Paul stated that the month of May was spent installing and replacing buoys, grading roads, rebuilding Grace Ln (off Highland Drive), clean up from all the storm damage and street sign repairs. The brush dump opened and is seeing lots of use. Paul suggested to have sign placed near the site stating what can be dumped. Road limits are all off. Electricity at the town hall has been recently updated.
6. Resignation of Animal Control Officer/Appointment of New Animal Control Officer: Robyn Vold has resigned from his position as Animal Control Officer. Melissa Klessig has offered to take on the position. Melissa is currently the Vilas County Humane Officer and is well qualified for the position. She also stated that she is willing to take other animals as well as dogs. Board stated the pay is \$45 per animal plus mileage. Motion Numrich to appoint Melissa Klessig as the new Animal Control Officer, seconded Linn, all voting aye, approved.
7. Reconvene the Board of Review for the purpose of adjourning to a later date: Clerk stated that the assessment roll is not complete at this time. Motion Egan to reconvene the board of review until Wednesday, August 2nd at 6:00pm, seconded Linn, all voting aye, approved.
8. Approval of liquor, beer, wine & cigarette licenses for period 7/1/17 thru 6/30/18: Clerk presented list to board (see attachment A & B). Eagle Waters is not current on room tax. Payment is promised in full by June 20th. Discussion was held. Motion Linn, to approve liquor, beer and wine licenses as presented by clerk with Eagle Waters license contingent upon the receipt of past due room tax in full prior to issuance, seconded Numrich, all voting aye, approved. Motion Numrich to approve cigarette licenses as presented by Clerk, seconded Linn, all voting aye, approved. Motion Numrich to approve George Jankers as agent for J. & S. Jankers Inc, DBA: Tommy's, second Linn, all voting aye, approved.
9. Approval of Operator Licenses: Clerk presented 4 applications she would like the board to consider. All applicants have paid their fees, completed the application process and

- local background checks have been done. Motion Linn to approve operator licenses for Randall Harris, William Cashman, Erin Gaszak, and Brandon Wallace seconded Numrich, all voting aye, approved.
10. Discussion on Road Sign Compliance: Letter was received from Vilas County reminding the town that they must be compliant with address and road sign specifications by December 31, 2018. Paul stated that the town has been replacing signs along road projects and as needed with the 911 addressing system. Paul will conduct an inventory to see how many signs need to be replaced so the board can come up with a total cost to the town.
 11. Approval to purchase Lawn Tractor: Town crew would like a lawn tractor to help them with mowing throughout the town. Discussion was held. Motion Numrich to approve purchase of lawn tractor with Kawasaki engine for \$2,200, seconded Egan, all voting aye, approved.
 12. Approval of Road Name: Due to the 911 addressing requirements a private road off Shangri-La needs to be named. Owners have chosen Bell Trl, Motion Linn to approve road name of Bell Tr, seconded Numrich, all voting aye, approved.
 13. Approval of Road Name: Due to the 911 addressing requirements a private road off Anthony Dr needs to be named. Treehouse Village Condo owners have chosen Treehouse Trl. Motion Numrich to approve road name Treehouse Trl, seconded Linn, all voting aye, approved.
 14. Discussion on Town Ordinances: Linn is networking with the Town of St. Germain on the process of ordinance enforcement. Linn stated there are two options for ordinance enforcement: 1) elect and pay a municipal judge or 2) use the Vilas County Circuit Court for enforcement. With option #1, older ordinances maybe unenforceable. Linn will work on ordinances with the Vilas county Circuit Court Clerk beginning with the most recent ordinances and work backwards to older ordinances. The Town will need to develop a procedure to follow when enforcing ordinances. When finalized and approved, ordinances will be posted on a dedicated webpage on the Town's website.
 15. Approval of Town Hall Rental Agreement: Discussion was held. Clerk will send contract to Garbowicz for final approval. Motion Numrich to approve preliminary contract based on Garbbowicz approval, seconded Linn, all voting aye, approved.
 16. Update on Buoys: Linn has been working with Eagle River Chain lake associations and others to secure donations to the Chain buoy program. Expected donations included Yellow Birch \$5,000, Watersmeet \$600, Eagle River Chain O'Lakes \$1,000, Cranberry Lake \$1,600, Catfish Lake \$2,000. Linn has also written an article for the newspaper explaining the buoy program. Article will print in July. All buoys are gps located. Paul stated we purchase our buoys from Walsh Marine direct. We do not pay shipping as the Town of Three Lakes picks them up for us.
 17. Discussion on Timber Sale: Jill Nemec was present at the meeting. Discussion was held. Numrich stated he thinks we should move forward with the project with Jill's recommendations. Board was in support.
 18. Approval of Eagle Electric Proposal for Town Hall Receptacles and Switch: Service was recently upgraded. Estimate received in the amount of \$756 from Eagle Electric to

install receptacles for the voting machines, and a light switch for the entry door.
Motion Egan to approve estimate contingent upon the date being changed to the current date, seconded Linn, all voting aye, approved.

19. Discussion on Extending the Duration of the Brush Dump: With all the storms going on there have been multiple requests to keep the brush dump open. Paul stated we should have a sign saying what can and cannot be dumped. Discussion on having material chipped. Decision to keep brush dump to June 30th and to extend the fall open date from October 13 through November 5th.

20. Date for July Meeting: July meeting will be held on Monday, July 10th and the August meeting will be held on Monday, July 31st.

21. Approval of bills: Motion Numrich to approve bills, seconded Linn, all voting aye, approved.

22. Adjournment: Motion to adjourn Linn, seconded Egan, all voting aye. Meeting adjourned 7:05 pm

Michele Sanborn- Clerk

Approved: _____